

PUBLIC CEMETERY ALLIANCE

Update

25 YEARS! ANNUAL CONFERENCE

It's almost here—the 2019 PCA Annual Conference will be held August 15 – 17. We're excited to be holding the conference at Granlibakken, a full-service resort and conference center in Tahoe City, California. We are especially pleased that some of our old friends from SoCal will be coming up to help us celebrate our 25th Anniversary and hope you will join us too.

You have already received your registration packet including the conference program with a full schedule of events and presentations. An updated program appears on pages 12–13.

A few things to note about this year's conference:

- This year's conference runs a full two and a half days, starting Thursday afternoon, and continuing through Saturday evening.
- There are multiple program offerings, many running simultaneously so you'll have to make choices or, even better, bring several people from your district to cover them all!

- We have a number of new speakers with interesting information and viewpoints.
- There are a variety of lodging options to choose from, including apartment-like units with two or more private bedrooms.
- If you're lodging at Granlibakken, ***your room charge covers everything—conference registration and all meals during your stay!***
- And we have a good range of vendors attending, several for the first time.

So your room is all you pay for—great deal! If you bring a guest, or choose to stay at one of the many other hotels or condos in Tahoe City or Truckee, there is a supplemental charge to cover your meals at the conference.

Space is limited, so register with PCA and reserve your room(s) quickly. A registration form is on page 14.

This edition of the *Update* is jam-packed with info that you need to know:

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Unfortunately, that means we can have fewer articles than we would like, so we will catch up in future issues. By the way, please let us know if there is a subject you would like an article about, as well as any comments or suggestions for this newsletter.



FROM THE PRESIDENT

25th Annual Meeting Celebration August 15-18 2019

The Public Cemetery Alliance is moving forward. As I reflect on the PCA I think of how it must have been to initiate and put into motion the start of the Public Cemetery Alliance. At our Annual Conference I have the privilege of telling the story of how it started and where we are today. This being our 25th Annual Meeting I am looking forward to sharing with you the many accomplishments that have taken place over the years. The goals of the PCA are still holding true today. The Alliance provides resources for all public cemeteries, helping each public cemetery be as successful as possible in providing quality and affordable cemetery services to their respective communities. We accomplish these goals through education, communication and a spirit of teamwork between the Alliance and all public cemetery districts regardless of size or funding.

Annual Membership Meeting

The annual PCA General Membership Meeting will be held at 1:00 p.m. on Friday, August 16, 2019 during our Annual Conference at Granlibakken in Tahoe City, California. The agenda for the meeting is on page 9 of this Update.

Revised Bylaws

On pages 9-11 you will find a proposed revision of the Alliance's Bylaws. These will come before the General Member Meeting at the Annual Conference for adoption. Please review them and let us know if you have any questions. Unfortunately, if you have any ideas for changes we won't be able to get to them until next year because of the lead time necessary to prepare them and get them to the membership on time. But we can certainly discuss any ideas you might have at the upcoming meeting in Lake Tahoe.

Thank You to All

I would like to take this opportunity to thank all of our members for your commitment to serving your communities. It is your efforts that make the difference. The Public Cemetery Alliance is only as strong as its members, and sharing our experiences helps us to be more knowledgeable and effective leaders. There are many challenges we face managing a cemetery. There are many aspects to the job that when combined can seem overwhelming. I don't know how many times I have been able to share situations in which I thought I was the only one going through it, only to find out there are others dealing with it as well. I encourage you to reach out to other Districts to find out how they handle certain situations. Communication is the key to any successful association. Again, I commend all of you for your hard work and dedication.



John Anderson
President



Please note the PCA's new address:

Public Cemetery Alliance
5646 Lincoln Blvd.
Oroville, CA 95966
(530) 533-2920
Oroville.district@att.net





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More than 120 public cemeteries of all sizes and from all regions of California are covered through Golden State Risk Management Authority. If you are not already a GSRMA member, we invite you to contact us and take a look at the comprehensive coverage and services that we offer California public cemetery districts.

For more information please contact:

Jennifer Peters at
(530) 934-5633 or memberservices@gsrma.org
Visit our website at www.gsrma.org



Ask Bob . . . Question: Are public cemetery districts required to have audits and, if so, how often do we need them?

By Bob Hunt



Surprisingly, this question keeps popping up even though audits have long been required. So let's start with the easy answer—yes, every public cemetery district must have their books, records and operations audited. Public agencies are audited according to *GASB*—Government Auditing Standards Board—which scrutinize not only financial affairs but also the management and operations of your district.

Health & Safety Code § 9079 requires “regular” audits in accordance with Government Code §§ 26909. (In addition, Government Code § 53890 requires filing of financial reports, etc.)

Section 26909(a)(1) provides that the County Auditor shall contract for the “annual” audit of every special district in the county, and will charge all costs and expenses back to the district. For that reason, most districts elect to retain their own auditors and thus avoid any additional county staff charges that may be tacked on.

But section 26909(b) provides that upon *unanimous approval* of the district's Board of Trustees and *unanimous approval* of the Board of Supervisors a district may elect (1) a biennial audit covering a two-year period, (2) an audit covering a five-year period if the district's annual revenues don't exceed an amount established by the Board of Supervisors, or (3) other “specific intervals” established by the County Auditor but not exceeding five years.

And if a district's annual revenues do not exceed \$150,000 and the County handles all of the district's financial transactions,

then upon *unanimous approval* of the Board of Supervisors a district may get by with a “financial review” (§ 26909(c)) or a “financial compilation” (§ 26909(d)) instead of an annual audit. But the district must still have an audit at least once every five years. Furthermore, section 26909(e) provides that a district may avoid the audit requirement if its financial statements are audited by the Controller.

As always when dealing with the law, remember that there are a ton of details not discussed here. Moreover, there are frequently other laws that may affect any action you might take—for example, see the paragraph below . . .

So that's most of the story about audits. But what about auditors? Government Code § 12410.6 requires that *auditors be changed at least every six (6) years*. Auditors willing to handle our districts can be difficult to find, and when we have one we tend to stick with them. For that reason, districts should compile and exchange lists of available auditors, and encourage auditors to participate in PCA conferences, area meetings and market to our districts.

This article is for informational purposes only and not for the purpose of providing legal advice. You should contact your attorney to obtain advice with respect to any particular issue or problem. Use of any information contained in this article does not create an attorney-client relationship between Robert W. Hunt and the reader.

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Area Meetings

And, remember, if your district is planning to hold an area meeting, please let us know. PCA wants to help! Let President John Anderson or one of the PCA Board members know if you're planning an area meeting, and PCA will be happy to assist you.

ANNUAL PCA EQUIPMENT SHOW

MARCH 26, 2020

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Cemeteries: The Nation's First Public Parks

By Steve Wood

As far back as I can remember I've always been fascinated with history and wondered what it would have been like to live hundreds of years ago. At an early age, I would wander around cemeteries and learn about the interred. Now I get the privilege to walk the grounds of some of the most beautiful cemeteries accompanied by GSRMA members and discuss the history of their respective districts. I've often wondered about the history of the modern cemetery and how it's evolved over time. I thought it would be both fun and informative to share with you my exploration into the progression of the modern cemetery in the United States.



In the late 1700s and early 1800s, the burial grounds of the early American settlers often consisted of private family cemeteries that were established on a small plot of land bordering their fields. The imagery on headstones and statues captured a theme of sorrow and hopelessness that continued throughout the grounds. Oftentimes families would either move away or die out and the cemeteries would remain. In more recent times, families are once again choosing this method by creating burial sites, crypts, or mausoleums on their estates.

In 1831, the Mount Auburn Cemetery was established and was located at the border between Watertown and Cambridge, Massachusetts. The cemetery featured a pristine landscape that featured rolling hills, walking trails, water features, and radiant gardens. It was considered the first "rural cemetery" in the United States and was truly the first of its kind. In those days cemeteries were much more than just a resting place for the deceased but were attractions that provided picturesque settings for many types of social gatherings. These rural cemeteries were built at a time where there were no recreational parks, so many cemeteries were used for family picnics, hunting, shooting sports, and even carriage racing.

Today, many cemeteries throughout the United States are returning to their social roots and are showcasing all sorts of events at the cemetery. Here are some examples of what a few cemeteries are doing in an attempt to bring the living back to their grounds.

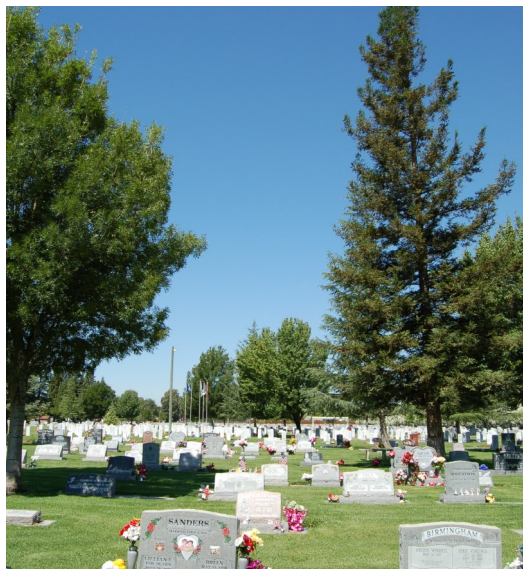
Congressional Cemetery in Washington, D.C. provides tours, fundraisers, movie nights, 5K races, and yoga classes.

Cedar Hill Cemetery in Hartford, Connecticut hosts an annual scavenger hunt that incorporates the biographies of many of the people that are interred on the 270-acre property.

Oakwood Cemetery in Troy, New York invites the public to a variety of community events including a scavenger hunt, concerts, tours, lectures, and even a mid-summer's eve wine tasting.

Would these same methods of providing social events on cemetery grounds bring the community to your district? How well received and supportive would your community be? Your cemetery district and those interred have a story to tell and you may be surprised to find out how many would be interested in learning that story.

Steve Wood is a Safety and Loss Prevention Specialist with Golden State Risk Management Authority and he advises members on a myriad of issues and concerns. Not only providing safety inspections and advising members on safety compliance but staying up to date on legislative changes that could affect California Special Districts. GSRMA is available as a resource to its members and can be contacted at (530) 934-5633 or by email at lossprevention@gsrma.org.



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Annual Membership Meeting
Friday, August 16, 2019- 1:00 p.m.
Granlibakken Resort, Tahoe City, California

Item 1. Call to Order

Item 2. PCA Board of Director Elections

There are four (4) director positions open for election this year. Nominations are welcome and may be made at any time prior to the meeting by informing the current President, John Anderson, and may also be made from the floor during the meeting. All nominees must agree to serve prior to standing for election.

The following incumbents have been nominated for another term:

John Anderson

Jeff Rogers

Ken Moeller

Rick Beale

Ballots for the election will be given to each official delegate of each corporate or associate member. Each corporate and associate member may cast only the number of votes equal to the number of open positions.

Item 3: Membership Approval of Revised and Amended Bylaws (Voice vote)

Item 4: 2020 Annual Meeting Discussion on Annual Meeting location

Item 5: Member Comments & Questions

Item 6: Adjournment

NOTE: Election results will be announced at 4:00 p.m.

PUBLIC CEMETERY ALLIANCE
BYLAWS

ARTICLE 1: NAME:

The name of this corporation is **Public Cemetery Alliance** (hereinafter the "Alliance" or "corporation").

ARTICLE II: PRINCIPLE OFFICE OF THE CORPORATION

Section 1. The principal office for the transaction of the activities and affairs of this corporation is located at the Oroville Cemetery, 5646 Lincoln Blvd, Oroville California 95966.

Section 2. The board of directors may change the location of the principal office. Any such change of location must be noted by the secretary on these bylaws.

ARTICLE III: PURPOSE

The purpose of this corporation is to engage in any lawful act or activity, other than credit union business, for which a corporation may be organized under such law. In the context of these general purposes, the corporation shall be a resource for all public cemeteries through education, communication, and a spirit of teamwork, so the public cemeteries can provide quality cemetery services to their

respective communities. This corporation is organized and operated exclusively for educational purposes within the meaning of Section 501 (c) (3) of the Internal Revenue Code.

ARTICLE IV: MEMBERS

Section 1. Membership

There is no formal membership structure as defined in Cal. Corporations Code section 5056(a) since the members participate by voting for a Board of Directors who run the daily operations of this Alliance. Members benefit from the activities, services, and/or missions of this Alliance. Membership in this alliance will consist of four (4) classes:

Corporate Members
 Associate Members
 Sustaining Members, and
 Honorary Members.

Section 2. Corporate Members

Corporate Members will be public cemetery districts and shall have a right to vote in this Alliance.

Section 3. Associate Members

Associate Members will be fraternal, religious, city and county cemeteries not under private ownership. Associate Members shall have a right to vote in this Alliance.

Section 4. Sustaining Members

Sustaining Members will be those individuals, agencies or organizations who choose to contribute to the advancement of public cemetery programs through this Alliance. Sustaining Members have no vote in this Alliance.

Section 5. Honorary Members

Honorary Membership will be conferred upon an individual who has performed outstanding service in the interest of public cemeteries. Candidate must be member in good standing in this Alliance. Nominations may be made by Corporate or Associate members to the Board of Directors at least (30) days prior to the annual meeting. Honorary membership will be conferred on the recommended nominee receiving a majority vote of the Board of Directors. Appointment will be announced at the annual meeting with appropriate honors. Honorary members have no vote in the Alliance and pay no dues.

Section 6. Members

At all meetings of this Alliance, all members, irrespective of the type of membership, will be permitted to take part in the discussion process.

ARTICLE V: BOARD OF DIRECTORS:**Section 1. Number**

The Board of Directors shall consist of seven (7) members.

Section 2. Service

The term of service shall be two (2) years with four (4) directors elected on each odd numbered year and three (3) directors elected on each even numbered year.

Section 3. Qualifications

At the time of nomination and election each nominee for the Board of Directors shall be a member of the administrative staff or of the governing board of a Corporate or Associate member. No more than one member may be elected from any one Corporate or Associate member.

Section 4. General Powers

Subject to the provisions and limitations of the California Nonprofit Mutual Benefit Corporation Law and any other incorporation or bylaws regarding actions that require approval of the members, this corporation's activities and affairs shall be managed, and all corporate powers shall be exercised, by or under the direction of the Board of Directors.

Section 5. Specific Powers

Without prejudice to the general powers set forth in Section 4 of Article IV of these bylaws, but subject to the same limitations, the board shall have the power to do the following:

- A. Manage the affairs of the Public Cemetery Alliance
- B. Prescribe the duties of officers and committees.
- C. Censure, suspend, or expel a member for cause.
- D. Fill a vacancy in the office of President, Vice President, Secretary/Treasurer, or Director.
- E. Appoint, or employ an Executive Secretary, Attorney-at-law, or other paid or volunteer help and define their duties.
- F. Arrange for an annual internal audit of the accounts of the Alliance.
- G. Set the annual dues for the Alliance.

Section 6. Vacancy and Appointment

The Board of Directors may, by majority vote, declare a Director position vacant in any of the following events or circumstances:

- A. Director is unable to fulfill the duties of the position by reason of physical or mental incapacity which continues for a period of six (6) or more months;
- B. A Director is convicted of a felony or is found to have engaged in any activity likely to hold the Alliance in disrepute;
- C. A Director dies while holding office;
- D. A Director willfully fails to perform the duties of his or her position;
- E. A Director ceases to meet the qualifications set forth in Section 3 above; or

F. A Director misses two (2) consecutive meetings of the Board of Directors for none of the foregoing reasons.

In the event the Board of Directors declares a Director position vacant, the Board shall appoint a successor to fill the remaining term of the vacated position.

Section 6. Nomination and Election of the Board of Directors

The nominating committee will select nominees to fill positions on the Board of Directors whose terms are expiring. The committee will, at least thirty (30) days before the annual meeting, send to each Corporate and Associate member, the names of the nominees selected. Nominations may be made from the floor at the annual meeting. All nominees must agree to serve prior to being nominated. Elections to fill expiring Director positions will occur at the Alliance's Annual Meeting. Each Corporate and Associate Member shall have a single vote.

ARTICLE VI: OFFICERS**Section 1. Offices Held**

The officers of the Alliance will be a President, Vice-President, and Secretary/Treasurer.

Section 2. Election of Officers

Immediately following the election of the Board of Directors at the annual meeting, the Board of Directors shall meet and select the officers of the Alliance.

Section 3. Service

Officer's term of office shall be one (1) year.

Section 4. Responsibilities of the President

The President shall be the Chairperson of the Board of Directors. The Chairperson is empowered to: call meetings of the Board of Directors when necessary, conduct meetings, select chairpersons and members of necessary committees, set and distribute the agenda for each meeting of the board and execute with the Secretary/Treasurer all legal and fiscal documents. The President is designated as the spokesperson for the Alliance and no other member shall speak on behalf of the Alliance unless specifically designated to do so by the President or the Board of Directors.

Section 5. Responsibilities of the Vice-President

The Vice-President will exercise the duties of the President in the absence or disability of the President or in case of a vacancy in that office.

Section 6. Responsibilities of the Secretary/Treasurer or the Executive Secretary

The Secretary/Treasurer will:

- A. Keep the minutes of all meetings of the Alliance and Board of Directors meetings.
- B. Prepare and submit a tentative budget for board approval on or before the first meeting of the New Year.
- C. Issue all notices of meeting.
- D. Conduct all correspondence of the Alliance.
- E. Assess and collect all dues and receive all other funds made available to the Alliance.
- F. Maintain all financial reports and give financial reports at each Board of Directors and Alliance meetings.

Section 7. Standing or Special Committee

As soon as possible after the annual meeting, the President shall appoint members to any standing or special committee deemed necessary or appropriate for the operation of the Alliance. Each committee shall report on its actions and activities at each board meeting.

Section 8. Indemnification

To the fullest extent permitted by law, this corporation shall indemnify its directors, officers, employees, and other persons described in Cal. Corporation Code section 7237 (a), including persons formerly occupying any such positions, against all expenses, judgments, fines, settlements, and other amounts actually and reasonably incurred by them in connection with any "proceeding," as that term is used in that section, and including an action by or in the right of the corporation, by reason of the fact that the person is or was a person described in that section. "Expenses," as used in this bylaw, shall have

the same meaning as in that section of the Corporations Code.

On written request to the board by any person seeking indemnification under Corporations Code section 7237(b) or section 7237 (c), the board shall promptly decide under Corporations Code section 7237 (e) whether the applicable standard of conduct set forth in Corporations Code section 7237 (b) or section 7237 (c) has been met and, if so, the board shall authorize indemnification. If the board cannot authorize indemnification, because the number of directors who are parties to the proceeding with respect to which indemnification is sought prevents the formation of a quorum of directors who are not parties to that proceeding, the board shall promptly call a meeting of members. At that meeting, the members shall determine under Corporations Code section 7237 (e) whether the applicable standard of conduct has been met and, if so, the members present at the meeting in person or by proxy shall authorize indemnification.

To the fullest extent permitted by law and except as otherwise determined by the board in a specific instance, expenses incurred by a person seeking indemnification under Section 8, Article VI of these bylaws in defending any proceeding covered by that section shall be advanced by the corporation before final disposition of the proceeding, on receipt by the corporation, of an undertaking by or on behalf of that person that the advance will be repaid unless it is ultimately found that the person is entitled to be indemnified by the corporation for those expenses.

ARTICLE VII: MEETINGS:

Section 1. Annual Meetings:

A meeting of the Alliance membership meeting shall be held annually at such time and place and on such notice, if any, as the Board may determine, to conduct the election of the Board of Directors and for any other proper business that may be transacted at this meeting.

Section 2. Special Meetings

Special meetings of the Alliance membership shall be called at a time and place set by the Board of Directors for discussion of any such matters or business that may be within the jurisdiction of or of interest to the membership.

Section 3. Board of Directors Meetings

The Board of Directors will meet upon the call of the President or upon the request of three (3) or more members of the Board. An agenda of the matters to be addressed or acted upon shall be prepared by the President in accordance with Article X, Section 2, and adequate notice shall be given prior to all meetings. Any Director may request matters be placed on the agenda.

Section 4. Voting

- A. A simple majority vote of Corporate and Associate members present is required for the transaction of business at the annual, bi-annual or special membership meetings.
- B. Voting shall be by ballot issued to each Corporate or Associate member for the election of the Board of Directors. Voting on all other matters may be by voice vote unless a ballot is requested by a Corporate or Associate member.
- C. Four (4) members of the Board of Directors will constitute a quorum for conducting business at any meeting of the Board of Directors.
- D. In the event of a tie vote in the Board of Directors proceedings, the chairperson will be required to abstain.
- E. A majority vote of those Directors present at a Board of Directors meeting shall be required for action on any matter.

ARTICLE VIII: PARLIAMENTARY AUTHORITY:

Section 1.

All meetings of this Alliance will be conducted in accordance with its by-laws. Common sense, courtesy, and decency will be its rules of order

ARTICLE IX: AMENDMENTS TO BY-LAWS:

Section 1.

Amendments to these by-laws may be made at the annual membership meeting. Proposed amendments will be submitted in writing to all Corporate and Associate members at least thirty (30) days before the annual meeting. A simple majority vote of members present at the meeting is required to amend the by-laws.

Please join us in thanking our vendors and advertisers who graciously support the PCA and its members . . .

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2019 ANNUAL CONFERENCE & 25TH ANNIVERSARY CELEBRATION

AUGUST 15 - 18, 2019

AT TAHOE CITY'S



PROGRAM

Thursday, August 15th

2:00—3:30 p.m.	Registration
3:00—5:00 p.m.	Vendor Setup
3:30—4:30 p.m.	1. Round Table—Dealing With Unruly Funeral Services Moderator: Dennis Cassella Panel: Matt Melugin, Jeff Rogers, Ken Moeller, [Peace Officer], Mark Velasquez, Best Best & Krieger LLP attorneys
	2. Coaching Employees for Improved Performance John Anderson, PCA President
5:00—6:00 p.m.	Registration
5:30—6:30 p.m.	No-Host Cocktail Hour
6:00—7:30 p.m.	Welcome Dinner—Sponsored by Justus & Wilks

Friday, August 16th

Before 7:45 a.m.	Vendor Setup
7:00—9:00 a.m.	Breakfast
8:00—9:00 a.m.	Registration
8:30—9:00 a.m.	President's Welcome & Introduction to Granlibakken
9:00—10:00 a.m.	A Supervisor's View of District Cemeteries by Randy Fletcher, Yuba County Supervisor
10:00—10:30	Vendor Break—Please visit our vendors whose generous support of PCA is sincerely appreciated.
10:30—12:00	1. Website Compliance under the California Public Records Act David Melton, Porter Scott attorneys Sloan Dell-Orto, Streamline
	2. The Hiring Process—Do's and Don'ts Colleen Howard, Porter Scott attorneys
12:00—1:30	Lunch—Sponsored by Cordeiro Vault Co.

PROGRAM (continued)**Friday, August 16th (continued)**

1:00—1:30	<ul style="list-style-type: none"> ◆ PCA Annual Membership Meeting <ul style="list-style-type: none"> - Call for PCA Board of Director Nominations - Review & Approval of revised PCA Bylaws - Discussion and approval of venue for 2020 Annual Meeting - Distribute ballots and voting for PCA Directors ◆ Gift Basket Raffle
1:30—2:30	[Speaker—TBA]
2:30—3:00	Vendor Break—Please visit our vendors whose generous support of PCA is sincerely appreciated.
3:00—4:00	1. Recent Development in Employment Litigation Derek Haynes, Porter Scott attorneys
	2. All About LAFCo John Benoit, LAFCo Exec. Director, multiple counties
4:00—5:00	<ul style="list-style-type: none"> * Announcement of Election results * PCA Board of Directors meeting
5:30—6:30	Beer & Wine Reception (Complimentary)
6:00—7:30	Dinner & Awards Presentation—Sponsored by Golden State Risk Management, JPA

Saturday, August 17th

7:00—9:00 a.m.	Breakfast
8:30—9:00	2018 Cemetery of the Year Award Presented by: Craig Forrey, Manager, Auburn Cemetery District
9:00—10:00	1. 20 Most Common Cemetery Accidents & Risks Mark Marshall, GSRMA
	2. Trustees Duties & Responsibilities Sean De Burgh, Cole Huber LLP attorneys
10:00—10:30	Vendor Break—Please visit our vendors whose generous support of PCA is sincerely appreciated.
10:30—12:00	1. Emergency Planning & Preparation Golden State Risk Management Authority
	2. Purchasing & Contracting Scott Huber, Cole Huber LLP attorneys
12:00 - 1:30	Lunch—Sponsored by Cordeiro Vault Co.
1:30—2:30	1. The Interactive Process—Returning an Injured Worker to the Job Presenter—Open
	2. The Importance of Investigating Employee Complaints Presenter—Dave Ritchie, Cole Huber LLP attorneys
2:30—3:30	ROUND TABLE QUESTIONS & ANSWERS Several of our speakers will return to answer questions that you may not have had an opportunity to ask before.
2:30—6:00	FREE TIME to visit sights and attractions around beautiful Lake Tahoe. * Sightseeing * Shopping * Hiking * Zipline * Tahoe Treetop Adventure * Paddle Board * Rafting * Resting . . .
6:00—7:00	No-Host Cocktail Hour
6:30—8:00	PCA 25th Anniversary Celebration Dinner <ul style="list-style-type: none"> ◆ History of the Public Cemetery Alliance ◆ 50/50 Raffle Drawing
8:30—10:00	Complimentary Beer, Wine & Music around the Firepit Sponsored by Golden State Risk Management Authority, JPA



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2019 ANNUAL CONFERENCE
AUGUST 15 - 18, 2019
GRANLIBAKKEN, TAHOE CITY, CA
CONFERENCE REGISTRATION

Registration due August 1, 2019

NOTE: PCA Registration Fee WAIVED for PCA Members this year!

District _____

Contact Person _____ **Phone** _____

<u>Attendee Name</u>	<u>Title</u>	<u>Conference Supplement*</u>	<u>Amount</u>
		\$	\$
		\$	\$
		\$	\$
		\$	\$
		\$	\$

TOTAL AMOUNT ENCLOSED \$ _____



Room Reservations

725 Granlibakken Rd.
 Tahoe City, CA 96145
 800-543-3221

Mention Public Cemetery Alliance—PCA

Make reservations no later than July 8, 2019.

NOTE: Granlibakken room charges are all-inclusive—
 please see attached lodging information.

***Conference Supplements**

1. If attending conference but not lodging at

Submit registration and payment by Aug. 1, 2019 to:

Public Cemetery Alliance
 5646 Lincoln Blvd.
 Oroville, CA 95966
 530-533-2920

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